

Open Position Job Description

Operations Manager, High-Precision Machines, Englewood, NJ:

- Manage and continuously improve all operational aspects of a multi-million-dollar rotating equipment and spare part manufacturing facility.
- Direct and provide oversight of critical shop activities such as production planning, preventative maintenance and continuous improvement efforts.
- Ensure a safe, OSHA, and environmentally complaint workplace.
- Oversee capacity, expense, inventory and capital investment budgeting, forecasting, facilities management and modernization, machine shop and test area capacity planning.
- Supervise shop machinist, assembly, and welding personnel.
- Coach direct and indirect employees to maximize morale, engagement and productivity.
- Provide constant feedback on performance vs plan and continuous improvement goals.
- Manage all aspects of the supply chain including global supplier section and supply contact negotiation.
- Schedule and track production transactions.
- Interface with customer representatives and third-party quality assurance organizations during shop inspections and customer witness testing.
- Participate in quality Review Board and 5s and lean implementation.
- Monitor slow moving inventory and manage manufacturing cost reduction.
- Provide cost estimates to sales and engineering in support of proposal and product development activities.
- Will supervise 13 employees.
- Applicant must have five (5) years of experience managing a high-precision manufacture/production facility operation with experience in designing and setting up lay out of the manufacturing facility.
- Experience must also include selection of CNC and manual machinery, installation and commissioning of machines, testing of production, and training of shop personnel for CNC lathes and milling machines.
- Must have experience in technologies such as Visual Metrics, ERP Management System, CAD/CAM system, CNC, and MS office suite.
- Must have strong knowledge of ISO and/or Military Standard Quality Assurance systems, OSHA compliance.
- Strong business and technical acumen and ability to manage team, understand department's needs and drive business objectives, required.
- 40 hours per week. M-F: 6:00 a.m. to 3:00 p.m.
- Must have proof of legal authority to work in the United States.

To be considered, please send cover letter and resume to Attention: Human Resources, Coffin Turbo Pump, Inc., via e-mail to smachtemes@coffinpump.com or fax to (201) 568-4716. Please use the position title as the subject line. Reference #20211551